

Shoalhaven Defence Families Association

Flats 1 & 2 Canberra Drive, Nowra Hill NSW 2540

PO Box 7084 Nowra Naval, NSW 2540

Office phone: 02 4421 5766 Email: shoalhavendfa@gmail.com

Request to use Kookaburra Retreat for a Private Function

Full Name:

Contact Phone:

Type of Event:

 (eg: birthday party, Tupperware party etc)

Date of booking: Time:

* I have read and understood the “Policy and Conditions of Use, Hire of Kookaburra Retreat” in relation to private functions.
* Seven days’ notice is required for approval.
* I understand that a $50 bond is payable when Kookaburra Retreat is used for a private function, refundable upon satisfactory return of premises and key.
* I understand that there is to be no jumping castles or live animals within Kookaburra Retreat.
* I hereby agree to pay for any damages that occur during/because of my function.

Signature of Requester Date

**Office Use only**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Member of SDFA Yes / No Bond $50 Paid EFT/Cash Date:

Approved Yes / No Fee $20 Paid EFT/Cash Date:

Signature of Committee Member

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bond returned: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_